



**Republika ng Pilipinas**  
 (Republic of the Philippines)  
**KAGAWARAN NG EDUKASYON**  
 (DEPARTMENT OF EDUCATION)  
**PAMBANSANG PUNONG REHIYON**  
 (NATIONAL CAPITAL REGION)  
 Daang Misamis, Bago Bantay, Lungsod Quezon City  
 Department of Education  
 National Capital Region


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**MEMORANDUM**

**TO :** Schools Division Superintendents

**FROM :**   
**PONCIANO A. MENGUITO**  
 Schools Division Superintendent  
 OIC, Office of the Asst. Regional Director  
 Officer-In-Charge

**SUBJECT :** **REGIONAL CONVENTION FOR PUBLIC AND PRIVATE SCHOOL HEADS AND ADMINISTRATORS**

**DATE :** December 12, 2014

Year 2014 is coming to a close, and it is only fitting and proper that all issues and concerns, especially about the implementation of the new curriculum be properly addressed.

In the light of the above, all school heads and administrators are enjoined to attend the *Regional Convention for Public and Private School Heads and Administrators* with the theme, "Dreamers, Doers, Achievers" on December 22, 2014 at 8:00 AM to 5:00 PM, venue to be announced later.

Each participant shall pay a registration fee in the amount of *Seven Hundred Pesos* only (Php 700.00) to DepEd-NCR Cashier on or before *December 17, 2014*. This will cover the food and other incidental expenses, chargeable to MOOE or local funds, subject to the usual accounting and auditing rules and regulations.

Immediate and wide dissemination of this Memorandum is desired.

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DIVISION OF CITY SCHOOLS	
<b>RECEIVED</b>	
By:	<i>Malou</i>
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