



Republic of the Philippines
Department of Education
National Capital Region
DIVISION OF CITY SCHOOLS
City of Mandaluyong

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November 17, 2014

DIVISION MEMORANDUM

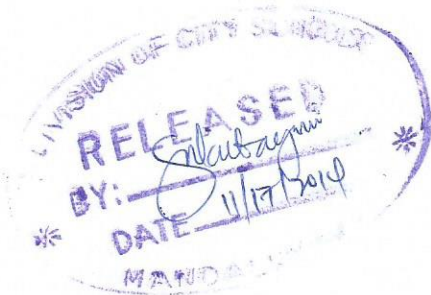
No. 42 S. 2014


**ORIENTATION-WORKSHOP ON NATIONAL INVENTORY OF DEPED
PUBLIC SCHOOL BUILDINGS FOR SY 2014-2015**

TO:

Education Program Supervisors/District Supervisor
Principals, Public Elementary and Secondary Schools
Division Physical Facilities Coordinator/Division Planning
Officer
School Physical Facilities Coordinator or School Property
Custodian
EBEIS Coordinator

1. Pursuant to Division Memorandum No. 40 s. 2014 dated November 3, 2014 and DepED Order No. 42, s. 2014 " National Inventory of DepED Public School Buildings for SY 2014-2015, there will be an Orientation Seminar-Workshop of **School Physical Facilities Coordinator or Property Custodian**, and **School EBEIS Coordinator** on November 19, 2014 at 7:00-12:00 noon at the Division Conference Hall.
2. Participants are advised to bring the following:
 - Accomplished School Building Inventory Form
 - School Site Development Plan
 - Laptop with Wi-Fi Access/Broadband
 - Extension Cord
3. Immediate and wide dissemination of this Memorandum is desired.




NERISSA L. LOSARIA, CESO VI
Officer-In-Charge
Office of the Schools Division Superintendent

ORIENTATION – WORKSHOP ON NATIONAL INVENTORY OF DEPED PUBLIC SCHOOL BUILDINGS FOR SY 2014-2015

November 19, 2014

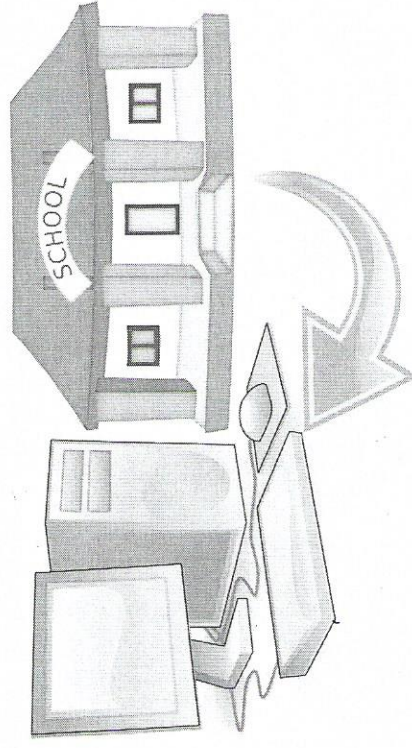
Time	Activities	Person In Charge
7:00 – 8:00	Arrival/Registration	Albert Arsenio A Sison Administrative Clerk II
8:00 – 8:15	Prayer and National Anthem	
8:16 – 8:25	Opening Program Welcome Remarks	Dr. Nerissa L. Losaria OIC-Office of the Schools Division Superintendent
8:26 – 9:30	Seminar Proper Rationale/ Objectives/ Process Flow/ School Guidelines for the Conduct of Inventory	Mr. Eden L. Paras EPS I – Div. Physical Facilities Coordinator
9:31 – 9:45	Snacks	
9:46 – 11:30	On Line Data encoding of School Building and submission of Data to the Test Website	Ma. Delma A. Abring Planning Officer II
11:30 - 12:00	Closing Program/ Distribution of Certificates	Ms. Erdelinda G. Diaz Education Program Supervisor



DIVISION OF CITY SCHOOLS
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ON NATIONAL INVENTORY OF
DEPED PUBLIC SCHOOL
BUILDINGS FOR SY 2014-2015**



" There is nothing wrong
with change, if it is in
the right direction"

Winston Churchill

Division Office Conference Hall
November 19, 2014